



LEE COUNTY WOMEN'S TENNIS LEAGUE

SCORE ENTRY MADE EASY

Note: Only Captains of the HOME teams enter scores.

Before you start:

1. Select the match you are going to play from the Schedules > Interactive Schedules with Score Sheet (Aug 2018).
2. Select your division and team and select Online Score Sheet.
3. Enter your team line-up. Print and take with you to your match. Changes can be made later if you have a player change.

To Enter scores:

4. Go to Scores/Results > Enter Scores
5. Log in using your captain's email address and division password. Using your captain's email automatically selects your team.

Note: As long as you enter scores on the day of your match, the system will complete:

- the date,
 - week number
 - opposing team
 - your original team players
6. Use the "Tab" key, or "arrows" to cycle through the fields on the Score Entry form. Input any player changes and enter the scores.

Score Entry Corrections:

Send an email to to Webmaster@lcwtl5.com and WebAdmin@lcwtl5.com. Copy the opposing captain and division officers. You can Click the **Score Entry email to the Web team** link under the Score Entry section on the LCWTL webpage. Include the following in your email:

- Match Id
- Match date
- Correction required
- Your name, team, division.