



# LEE COUNTY WOMEN'S TENNIS LEAGUE

## SCORE ENTRY MADE EASY

**Note: Only Captains of the HOME teams enter scores.**

Before you start:

1. Select the match you are going to play from the Schedules > Interactive Schedules with Score Sheet ( Aug 2018).
2. Select your division and team and select Online Score Sheet.
3. Enter your team line-up. Print and take with you to your match. Changes can be made later if you have a player change.

To Enter scores:

4. Go to Scores/Results > Enter Scores
5. Log in using your captain's email address and division password. Using your captain's email automatically selects your team.

Note: As long as you enter scores on the day of your match, the system will complete:

- the date,
  - week number
  - opposing team
  - your original team players
6. Use the "Tab" key, or "arrows" to cycle through the fields on the Score Entry form. Input any player changes and enter the scores.